

# Anoka Hennepin Independent School District #11

## Position Standard

### Speech Language Pathologist Assistant

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**Speech and Language Pathologist Assistant (SLPA)**, under the direction of the Speech Language Pathologist (SLP), will work to provide direct instruction for students who qualify for speech/language services under the MN Special Education Speech Criteria; serve as a member of the educational team by consulting and collaborating with the supervising SLP, school staff, Special Education team, and other staff regarding services to students. Responsible for providing direct, and indirect/consultative speech/language therapy services in accordance with a student's Individualized Educational Plan (IEP); and adapt school and classroom environments, tools, and materials in collaboration with the SLP to improve student communication.

#### **Essential Functions:**

- Meet regularly with supervising SLP to coordinate services, maintain timely documentation of services, update student information, and design therapy materials for intervention.
- Provide direct services targeting speech/language goals and objectives in student IEPs.
- Develop lesson plans, prep materials, and make visuals for speech services provided to students.
- Provide documentation of student services and progress on goals/objectives.
- Assist with due process paperwork: draft end of trimester progress reports, annual IEP present levels of performance, and suggestions for skills to target in goals/objectives for review by SLP.
- Provide indirect services to assist with transitioning skills into general education classroom.
- Conduct/assist with articulation screenings, including scheduling student sessions.
- Other duties as assigned.

#### **Minimum Qualifications:**

- Bachelor's degree in speech communications or related field, or AAS Degree from an accredited Speech Language Pathology Assistant program.
- Excellent oral, written, and interpersonal communication with staff, students, and parents that is maintained during high-stress and crisis situations.
- Ability to create and write correspondence, and other communication materials.
- Strong technology/computer skills.
- Ability and willingness to work with students receiving SLP services.
- Ability to work cooperatively with students and staff; accepting feedback from SLP/Supervisor while continuing to maintain good relationships.
- Ability to travel between buildings during the duty day may be required - work may take place in multiple school sites.
- Must be able to lift a minimum of 20 pounds.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building/onsite.

#### **Preferred Qualifications:**

- Speech Language Pathologist Assistant Certification preferred.

#### **Physical Factors include:**

**Frequent:** standing, walking, sitting, simple grasp, firm grasp, feeling, talking, hearing & visual accommodation;

**Occasional:** lifting above shoulder, lifting waist to chest, lifting below the waist, carrying, pushing, pulling, climbing, stooping, kneeling, crouching, squatting, crawling, twisting/pivot, reaching, and fine manipulating.